

TOWN BOARD ORGANIZATIONAL MEETING MINUTES

January 4, 2006

The organizational meeting of the Town Board of the Town of Marcellus, County of Onondaga, State of New York was held on Wednesday, January 4, 2006 at 7:00 P.M. in the Town Hall, 24 East Main Street, Marcellus, New York. Those present were:

Daniel J. Ross, Supervisor
Donald G. Sherman, Councilor
Thomas C. Lathrop, Councilor

Absent: Bernard L. Montgomery, Councilor and James A. Sheridan, Councilor

Also present: Karen R. Pollard, Town Clerk, Laurie Stevens, Deputy Town Clerk, Phil Coccia, Recreation Leader, Gerard Wicket, member of Planning and Zoning Board of Appeals.

Supervisor Ross opened the meeting at 7:00 P.M. with the Pledge of Allegiance to the Flag.

Clerk to Codes Department: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Karen C. Cotter as Clerk to Codes Department for a term of 1/1/06- 12/31/06. All voted aye. Carried.

Deputy Code Enforcement Officer: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Kurt R. Field as Deputy Code Enforcement Officer for a term of 1/1/06 - 12/31/06. All voted aye. Carried.

Dog Control Officer: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint James LaRose as Dog Control Officer for a term of 1/1/06 -12/31/06. All voted aye. Carried.

Fire Marshal: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Kurt R. Field as Fire Marshal for a term of 1/1/06 - 12/31/06. All voted aye. Carried.

Clerk to Town Justices: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Judith Schneider as Clerk to Town Justices for a term of 1/1/06 -12/31/06. All voted aye. Carried.

Clerk I: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Helen Jean Schneider as Clerk I for a term of 1/1/06 - 12/31/06. All voted aye. Carried.

Constable: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint William Burnette as Constable for a term of 1/1/06 – 12/31/07. All voted aye. Carried.

Constable: Councilor Sherman made a motion seconded by Councilor Lathrop to appoint Russell Snell as Constable for a term of 1/1/06 – 12/31/07. All voted aye. Carried.

Co-Historian: Supervisor Ross made a motion seconded by Councilor Lathrop to appoint Michael Plumpton as Co-Historian for a term of 1/1/06-12/31/06. All voted aye. Carried.

Co-Historian: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Margaret Nolan as Co-Historian for a term of 1/1/06-12/31/06. All voted aye. Carried.

Town Engineers: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Barton & Loguidice as Town Engineers for a term 1/1/06-12/31/06. All voted aye. Carried.

Planning Board Member: Supervisor Ross made a motion seconded by Councilor Lathrop to appoint Patricia Mannion to the Planning Board for a term of 1/1/06 – 12/31/12. All voted aye. Carried.

Zoning Board of Appeals Member: Councilor Sherman made a motion seconded by Councilor Lathrop to appoint Robert Oliver to the Zoning Board of Appeals for a term of 1/1/06 – 12/31/08. All voted aye. Carried.

Supervisor Ross expressed his appreciation to Horace Ireland on behalf of the Town of Marcellus for his many years of service to the Town in his capacity as member of the Planning Board and the Zoning Board of Appeals.

Environmental Commission Members: Councilor Sherman made a motion seconded by Councilor Lathrop to appoint Guy Swenson, Greg Simms, Gary Viele and Michael Farrell to the Environmental Commission for a term of 1/1/06 – 12/31/07. All voted aye. Carried.

Parks & Recreation Advisory Board: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint Patrick Koloski to Parks & Recreation Advisory Board for a term of 1/1/06 – 12/31/12. All voted aye. Carried.

Farmland Advisory Board: Councilor Lathrop made a motion seconded by Councilor Sherman to appoint James Mather to the Farmland Advisory Board for a term of 1/1/06 – 12/31/10. All voted aye. Carried.

Recreation Leader: Councilor Sherman made a motion seconded by Councilor Lathrop to appoint Philip T. Coccia as Recreation Leader for a term of 1/1/06–12/31/06. All voted aye. Carried.

Councilor Lathrop made Resolution #001-06 seconded by Councilor Sherman to name the Marcellus Observer as the official newspaper for the Town. All voted aye. Carried.

Councilor Sherman made Resolution #002-06 seconded by Councilor Lathrop to name Key Bank and Partner's Trust as the official banks for the Town. All voted aye. Carried.

Councilor Sherman made Resolution #003-06 seconded by Councilor Lathrop that the wages for the Town Highway employees, not to exceed, \$16.79 an hour and shall be paid every two weeks and be paid retroactive from the first of the year. All voted aye. Carried.

Supervisor Ross made Resolution #004-06 seconded by Councilor Lathrop that the salaries of all elected and appointed officials be approved and shall be paid according to the 2006 budget and be paid monthly. All voted aye. Carried.

Councilor Lathrop made Resolution #005-06 seconded by Councilor Sherman that the Supervisor be given a thirty-day extension to file his annual report. All voted aye. Carried.

Councilor Lathrop made Resolution #006-06 seconded by Councilor Sherman to approve the Town Board meetings be held on the second Monday of the month at 7:00 P.M. and a workshop meeting be held on the fourth Thursday of each month at 7:00 P.M. with the following exceptions and additions: Town Board meeting for October 2006 will be held on Thursday, October 12th at 7:00 P.M, Town Board meeting for November 2006 will be held on Thursday, November 9th at 7:00 P.M.; Workshop for November 2006 will be held on November 30th at 7:00 P.M. and the 2006 Year End Meeting will be held on Thursday, December 28th with the time to be announced . All voted aye. Carried.

Councilor Sherman made Resolution #007-06 seconded by Councilor Lathrop to approve Key Bank and Partner's Trust as depositories for monies from Tax Collector, Town Clerk and Supervisor. All voted aye. Carried.

Councilor Lathrop made a motion seconded by Councilor Sherman to table approving the books and records of the Town Justices and the Town Clerk until the January 9th Town Board meeting All voted aye. Carried.

Councilor Sherman made Resolution #008-06 seconded by Councilor Lathrop to allow the Town Clerk to continue to have petty cash fund of \$200.00 and the Recreation Department to continue to have a petty cash fund of \$200.00 administered by the Typist II. All voted aye. Carried.

Councilor Lathrop made Resolution #009-06 seconded by Councilor Sherman to authorize the Supervisor to pay utility bills and postage prior to audit. All voted aye. Carried.

Councilor Lathrop made Resolution #010-06 seconded by Councilor Sherman to adopt the following resolution regarding the investment policy of the Town: Idle monies shall be invested at the designated bank of the Town either in Certificate of Deposit or any kind of savings account. The Town continues to request that the depositories (Key Bank and Partner's Trust) will protect these investments in the event they exceed the FDIC coverage by pledging securities as collateral. The collateral is to be held by a third party. All voted aye. Carried.

Councilor Lathrop made Resolution #011-06 seconded by Councilor Sherman to direct the Highway Superintendent to use State vendors in aggregate buying. All voted aye. Carried.

Councilor Lathrop made Resolution #012-06 seconded by Councilor Sherman to enter into a contract with the Law Firm of Michael C. Cogswell, Esq. for legal services for the year 2006. All voted aye. Carried.

Councilor Lathrop made Resolution #013-06 seconded by Councilor Sherman to enter into an agreement with Lake Country Veterinary Clinic and Marcellus Veterinary to shelter stray dogs. All voted aye. Carried.

Councilor Lathrop made Resolution #014-06 seconded by Councilor Sherman to enter into contract with Marcellus Health Council for storage facilities for health care equipment in the amount of Eight Hundred Dollars (\$800.00). This contract will be for a period of one (1) year. All voted aye. Carried.

Councilor Lathrop made Resolution #015-06 seconded by Councilor Sherman that OCM BOCES will be the Contract Professional to provide the appropriate safety training as required. All voted aye. Carried.

Supervisor Ross advised the Board of the following appointments: Supervisor Ross is appointing Frank T. Wilson as Deputy Town Supervisor for a term of 1/1/06-12/31/06, Town Clerk Karen Pollard is appointing Laurie Stevens as Deputy Town Clerk and Joyce Potucek as Deputy Town Clerk for a term of 1/1/06-12/31/06 and Highway Superintendent Donald MacLachlan is appointing Douglas Fellows Deputy Highway Superintendent for a term of 1/1/06-12/31/06. Supervisor Ross extended his gratitude to John Bednarski on behalf of the Town of Marcellus for his many years of service to the Town as Supervisor and Deputy Supervisor.

Comments from the Board: Supervisor Ross asked the Board to provide to the Town Clerk their e-mail addresses. Supervisor Ross intends to have the impending Town Board's agenda and the approved Town Board minutes posted to the Marcellus web site.

Supervisor Ross also made the following committee appointments: Councilor Lathrop to be the liaison for the Marcellus Park, Councilor Sherman to continue being the liaison to the Marcellus Highway Department, Councilor Sheridan continue being the Building and Grounds liaison and also represent the Town in any meetings on a community wide emergency plan and Councilor Montgomery to continue being the liaison on water districts and for the Marcellus Fire Department and MAVES.

Comments from the Floor: Gerard Wicket, member of Planning and Zoning Board of Appeals, advised the Board that a final draft on windmill structures will be ready for the February 2006 Town Board meeting.

Councilor Lathrop made a motion seconded by Councilor Sherman to adjourn the meeting at 7:50 P.M. All voted aye. Carried.

Respectfully submitted,

Karen R. Pollard, Town Clerk